

***Activity Methods Of Work
Updated 24/11/2017.***

Archery.

Archery

The following pages are dedicated to the methods of working that will be adopted by all instructors on the site. Failure to comply with the directives is considered a serious offence that can lead to dismissal.

Risk assessments for each section will follow the methods of operation.

Students

1. All students or groups will have completed a relevant booking and medical form before commencement on an archery session.
2. All students will have been sent a kit requirements list before commencement on the course.
3. All students whilst on archery activity will wear appropriate footwear, open toe footwear is not to be worn.
4. All students will at all times undertake to follow the requirements concerning health and safety of the instructor in charge of the archery session. Failure to undertake these requirements may mean removal from the session.
5. All students will take appropriate care of kit that has been supplied.

Instructors

1. All instructors for archery will be to the standards recognised by Governing body, Archery GB at the time that the course is run.
2. All instructors will be responsible for making themselves aware of any medical issues concerning their students.
3. All instructors will be responsible to the Directors and Site Manager and in conjunction will make a dynamic risk assessment for the conditions for archery. If any instructor has doubt of the student's ability to cope an alternative activity or other method of teaching must be adopted.
4. All instructors will check the activity area prior to commencement of the activity.
5. All instructors are responsible to brief the students in the appropriate method for kit care.
6. All instructors will make sure at all times; the students are supervised.
7. No instructor will allow any student to go on activity unless the appropriate footwear is worn.
8. The instructor must return the archery kit to the secure area after the activity.
9. No archery kit must be left between sessions if area is unattended.

Waterland Risk Management Systems

Staffing

Staffing ratios for sessions will be as the Grand National Archery Society requirements.

1 Instructor to 12 persons * two butts Maximum

