

# Waterland Risk Management Systems

Date Of Assessment	Assessment Carried Out By	Assessment Subject	Location	Assessment Date	Review date
24/11/2016	Jo Pendlebury	Windsurfing	Lake 32 Cotswold Water Park	24/11/2016	24/11/2017

## Benefits of activity against risk Learning the effects of the wind on a sail learning balance and trying a new sport

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Review Date
Slips and trips or for instance	Staff and visitors or clients may be injured.	We carry out general good housekeeping. Staff keep work areas clear,	No	All staff, supervisor to monitor	24/11/2016	24/11/2017
Drowning	Client	All students and instructors will wear approved flotation aids at all times whilst on or near the water which have been checked by the instructor in charge	No	Instructor	24/11/2016	24/11/2017
First Aid Injuries	Client / Instructor	Any cuts or injuries will be dressed and reported to be included in the appropriate reporting system.	No	Instructor	24/11/2016	24/11/2017
Flotation Equipment	Instructors / Clients	Flotation aids will be adjusted and checked by the instructor before the students are allowed to go near the water	No	Instructor	24/11/2016	24/11/2017
Head Injury	Clients	All clients will be instructed on safe carrying of kit. Instructor will follow through guidelines on safe rig drop on the water. The decision for helmet wearing will be taken by the Instructor, in conjunction, where required, with the Senior Instructor.	No	Instructor	24/11/2016	24/11/2017
Equipment failure	Clients/ Instructors	All equipment will be checked by the instructor before commencement of the activity and if any damage is found it will be put to one side to be fixed.	No	Instructor	24/11/2016	24/11/2017
House keeping / Cleaning	Clients / Instructors /All staff	All boards and equipment will be kept, as far as reasonably practical, in a clean and tidy order	No	All staff	24/11/2016	24/11/2017
Hypothermia / Hyperthermia /Exposure	Clients/Instructors/Drivers	All students and instructors will wear appropriate clothing (WETSUITS) for the prevailing conditions and the tasks to be undertaken. Weather forecast will be obtained every day.	No	Instructors / Managers	24/11/2016	24/11/2017

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Inclement Weather	Clients / Instructors/ Drivers	The instructor will assess the weather condition according to the student's ability and other activities substituted if there is any doubt. The Principal will hold the position that will make the final judgement, which will always err on the side of safety.	No	Instructors / Managers	24/11/2016	24/11/2017
Manual Handling	Clients	The instructor will instruct on manual handling of boards and rigs and make sure the students adhere to the instruction.	No	Instructors / Managers	24/11/2016	24/11/2017
Medical Information	Clients	Medical information will be obtained from the students prior to the commencement of the activity	No	Instructors / managers	24/11/2016	24/11/2017
Near Misses	Instructors / Clients	All near misses must be reported on the near miss report form so that a review of the risk assessments can be carried out.	No	Instructors / managers	24/11/2016	24/11/2017
Powercraft	Instructors / Drivers	All power craft drivers will be qualified to a minimum of R.Y.A Level Two with rescue endorsement.	No	Managers	24/11/2016	24/11/2017
Third Party Interference	Clients / Instructors	The instructors will not tolerate third party interference from any source and will cease the activity, if in their opinion safety is compromised.	No	Instructors	24/11/2016	24/11/2017
Training	Clients	All instructors must be competent and qualified in the sport of windsurfing. An RYA Senior Instructor must be on site during the activity and as a minimum the activity will be run with an RYA Start Windsurfing instructor The instructors must have been trained in the site safety arrangements.	No	Instructors	24/11/2016	24/11/2017
Water Contamination	Clients / All Staff	The site manager is responsible for assessing the water quality and if there is any doubt any activities involving capsizes or immersion will cease.	No	Instructors	24/11/2015	24/11/2016

Signed off by Jo Pendlebury	Date 24/11/2016	Position Senior Instructor	Qualification RYA Windsurf Instructor	Approved Yes	Not Approved
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